



IL&FS Transportation Networks Ltd.

## **IL&FS TRANSPORTATION NETWORKS LIMITED**

### **CODE OF CONDUCT TO REGULATE, MONITOR AND REPORT TRADING IN SECURITIES BY DESIGNATED PERSONS**

Policy approved by	:	Board of Directors
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## **Code of Conduct to Regulate, Monitor and Report Trading in Securities by Designated Persons**

### **Introduction:**

The Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 1992 (the “**1992 Regulations**”) have been repealed and have been replaced by the Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015, as amended from time to time (the “**Insider Trading Regulations**”). In accordance with the stipulations of the Insider Trading Regulations, IL&FS Transportation Networks Limited (“**Company**”) had framed its code of conduct to regulate, monitor and report trading by its Designated Persons (*as defined below*) and Immediate Relatives (*as defined below*) of Designated Persons. The Company is required to ensure that its Code of Conduct is compliant with the Insider Trading Regulations. For ease of reference, Regulation 9(1) of the Insider Trading Regulations, pursuant to which the Company derives this obligation, is reproduced herein below:

*“The board of directors of every listed company and the board of directors or head(s) of the organisation of every intermediary shall ensure that the chief executive officer or managing director shall formulate a code of conduct with their approval to regulate, monitor and report trading by its designated persons and immediate relatives of designated persons towards achieving compliance with these regulations, adopting the minimum standards set out in Schedule B (in case of a listed company) and Schedule C (in case of an intermediary) to these regulations, without diluting the provisions of these regulations in any manner.”*

### **Objective:**

In terms of the Insider Trading Regulations, it is mandatory for every listed company to formulate a code of conduct to regulate, monitor and report trading by its Designated Persons and Immediate Relatives of Designated Persons towards achieving compliance with the Insider Trading Regulations.

## **CODE OF CONDUCT**

- (a) This Code of Conduct shall be called the “**IL&FS TRANSPORTATION NETWORKS’s Code of Conduct to regulate, monitor and report trading in securities by Insiders**” (“**Code**”).
- (b) The Code was adopted by the Board of directors of the Company (“**Board of Directors**”) at their meeting held on May 15, 2015 and came into force the same day.

- (c) The amendments to this Code necessitated due to amendments prescribed in the (i) Securities and Exchange Board of India (Prohibition of Insider Trading) (Amendment) Regulations, 2018; and (ii) Securities and Exchange Board of India (Prohibition of Insider Trading) (Amendment) Regulations, 2019 ((i) – (ii) collectively referred to as the “**Amendment Regulations**”) were approved by the Board of Directors at their meeting held on April 23, 2019 and such amendments will become applicable vis-à-vis the Company or such other persons (as applicable) from such dates as have been respectively prescribed under the Amendment Regulations.
- (d) This Code shall be effective the date of approval by the Board and shall be applicable to all the Directors of the Company, Designated Persons and their Immediate Relatives.
- (e) In the event of any conflict between this Code and the Insider Trading Regulations, the Insider Trading Regulations shall prevail.

**(I) Definitions:**

- (a) “**Compliance Officer**” means the Company Secretary of the Company unless otherwise notified by Board of Directors.
- (b) “**Connected Person**” means-
  - (i) any person who is or has during the six months prior to the concerned act been associated with the Company, directly or indirectly, in any capacity including by reason of frequent communication with its officers or by being in any contractual, fiduciary or employment relationship or by being a director, officer or an employee of the Company or holds any position including a professional or business relationship whether temporary or permanent, with the company, that allows such person, directly or indirectly, access to Unpublished Price Sensitive Information or is reasonably expected to allow such access;
  - (ii) Without prejudice to the generality of the foregoing, the persons falling within the following categories shall be deemed to be Connected Persons unless the contrary is established:
    - (a) a Relative of Connected Persons specified in clause (b)(i) above; or
    - (b) a holding Company or an associate company or a subsidiary company of the Company;
    - (c) an intermediary as specified in Section 12 of the Securities and Exchange Board of India Act, 1992, or any modification thereof, or an employee or director thereof; or
    - (d) an investment Company of the Company, trustee Company of the Company, asset management company of the Company or an employee or director of any of the said companies; or
    - (e) an official of a stock exchange or of clearing house or corporation; or

- (f) member of the board of trustees of a mutual fund or a member of the board of directors of the asset management company of a mutual fund or is an employee thereof; or
- (g) a member of the board of directors or an employee, of a public financial institution as defined in Section 2 (72) of the Companies Act, 2013; or
- (h) an official or an employee of a self-regulatory organization recognized or authorized by the Securities and Exchange Board of India; or
- (i) a banker of the Company; or
- (j) a concern, firm, trust, Hindu undivided family, company or association of persons wherein a director of the Company or his Relative or banker of the Company, has more than ten per cent of the holding or interest or;
- (k) a firm or its partner or its employee in which a connected person specified in sub-clause (i) of clause (b) is also a partner
- (l) a person sharing household or residence with a connected person specified in sub-clause (i) of clause (b);]

(c) **“Designated Person”** shall include:

- (i) Connected Persons;
- (ii) Managing Director, Executive Director, other employees in the grade of Senior Manager and above and all employees in the Finance, Treasury, Bidding & Marketing, Investor Relations, Legal and Secretarial Functions of the Company, its subsidiaries and associates;
- (iv) Promoter(s) and Promoter Group of the Company;
- (v) Chief Executive Officer and employees up to two levels below Chief Executive Officer of the Company and its Material Subsidiary(ies) irrespective of their functional role in the Company or ability to have access to Unpublished Price Sensitive Information;
- (vi) support staff such as Secretarial staff/ information technology staff, who have access to Unpublished Price Sensitive Information;
- (vii) any person or entity the Compliance Officer in consultation with the Board, designate as a Designated Person; and
- (vii) Immediate Relatives (as applicable) of the Designated Persons set out at (i) – (vii) above.

(d) **“Generally Available Information”** means information that is accessible to the public on a non-discriminatory basis and shall not include unverified event or information reported in print or electronic media;

Explanation : For the Purpose of this definition the words, “Generally Available Information” shall mean any information published on the website of the Stock Exchanges where the securities of the Company are listed.

(e) **“Immediate Relative”** means spouse of a person, and includes parents, siblings, and children of such person or of the spouse, any of whom is either dependent financially on such person, or consults such person in taking decisions relating to trading in securities;

- (f) **“Insider”** means any person who is:
  - (i) a connected person; or
  - (ii) in possession of or having access to Unpublished Price Sensitive Information;
- (g) **“Legitimate Purpose”** shall have the meaning assigned to it in paragraph 9 of Schedule A to this Code;
- (h) **“Material Subsidiary”** shall have the meaning assigned to the term under the Securities & Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations 2015, or any modification thereof and the expression “Material Subsidiaries” shall be construed accordingly;
- (i) **“Promoter”** shall have the meaning assigned to it under the Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2009 or any modification thereof;
- (j) **“Promoter Group”** shall have the meaning assigned to it under the Securities and Exchange Board of India (Issue of Capital and Disclosure Requirements) Regulations, 2009 or any modification thereof;
- (k) **“relative”** shall mean the following:
  - (i) spouse of the person;
  - (ii) parent of the person and parent of its spouse;
  - (iii) sibling of the person and sibling of its spouse;
  - (iv) child of the person and child of its spouse;
  - (v) spouse of the person listed at sub-clause (iii) and (iv) above
- (l) **“Securities”** means all instruments defined as such in the Securities Contracts (Regulations) Act, 1956 (42 of 1956) or any modification thereof;
- (m) **“Takeover regulations”** means the Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011, or any modification thereto;
- (n) (m)**“Trading”** means and includes subscribing, redeeming, switching, buying, selling, dealing, or agreeing to subscribe, redeem, switch, buy, sell, deal in any securities of the Company, and the expression "Trade" shall be construed accordingly;
- (o) **“Trading day”** means a day on which the recognized stock exchanges are open for trading;

- (p) **“Unpublished Price Sensitive Information”** means any information, relating to the Company or its securities, directly or indirectly, that is not Generally Available Information which upon becoming generally available Information, is likely to materially affect the price of the securities and shall, ordinarily include but not be restricted to, information relating to the following:
- (i) financial results of the Company
  - (ii) dividends (both interim and final)
  - (iii) change in capital structure;
  - (iv) mergers, de-mergers, acquisitions, delistings, disposals and expansion of business, award or termination of order/contracts not in the normal course of business and such other transactions;
  - (v) Changes in key managerial personnel other than due to superannuation or end of term, and resignation of a Statutory Auditor or Secretarial Auditor
  - (vi) change in rating(s), other than ESG rating(s);
  - (vii) fund raising proposed to be undertaken;
  - (viii) agreements, by whatever name called, which may impact the management or control of the company;
  - (ix) fraud or defaults by the company, its promoter, director, key managerial personnel, or subsidiary or arrest of key managerial personnel, promoter or director of the company, whether occurred within India or abroad;
  - (x) resolution plan/ restructuring or one time settlement in relation to loans/borrowings from banks/financial institutions;
  - (xi) admission of winding-up petition filed by any party /creditors and admission of application by the Tribunal filed by the corporate applicant or financial creditors for initiation of corporate insolvency resolution process against the company as a corporate debtor, approval of resolution plan or rejection thereof under the Insolvency and Bankruptcy Code, 2016;
  - (xii) initiation of forensic audit, by whatever name called, by the company or any other entity for detecting mis-statement in financials, misappropriation/ siphoning or diversion of funds and receipt of final forensic audit report;
  - (xiii) action(s) initiated or orders passed within India or abroad, by any regulatory, statutory, enforcement authority or judicial body against the company or its directors, key managerial personnel, promoter or subsidiary, in relation to the company;
  - (xiv) outcome of any litigation(s) or dispute(s) which may have an impact on the company;
  - (xv) giving of guarantees or indemnity or becoming a surety, by whatever named called, for any third party, by the company not in the normal course of business;
  - (xvi) granting, withdrawal, surrender, cancellation or suspension of key licenses or regulatory approvals.

Explanation 1- For the purpose of sub-clause (ix):

- a. ‘Fraud’ shall have the same meaning as referred to in Regulation 2(1)(c) of Securities and Exchange Board of India (Prohibition of Fraudulent and Unfair Trade Practices relating to Securities Market) Regulations, 2003.
- b. ‘Default’ shall have the same meaning as referred to in Clause 6 of paragraph A of Part A of Schedule III of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Explanation 2- For identification of events enumerated in this clause as unpublished price sensitive information, the guidelines for materiality referred at paragraph A of Part A of Schedule III of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 as may be specified by the Board from time to time and materiality as referred at paragraph B of Part A of Schedule III of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 shall be applicable.”

**(II) IDENTIFICATION, PRESERVATION AND COMMUNICATION OF UNPUBLISHED PRICE SENSITIVE INFORMATION**

- (1) Insiders shall maintain the confidentiality of all Unpublished Price Sensitive Information and shall not communicate, provide or allow access to any Unpublished Price Sensitive Information relating to the Company to any person including other Insiders except where such communication is in furtherance of legitimate purposes, performance of duties or discharge of legal obligations.
- (2) No Insider shall pass on any information to any person directly or indirectly by way of making a recommendation for Trading in the Securities of the Company. Insiders shall not use Unpublished Price Sensitive Information to Trade in the Securities of the Company, whether for their own account or their Immediate Relative’s account.
- (3) Unpublished Price Sensitive Information is to be handled on a “need to know” basis. Thus, Unpublished Price Sensitive Information should be disclosed only to those persons within the Company who need the information to discharge their duty and whose possession of such Unpublished Price Sensitive Information will not give rise to a conflict of interest or appearance of misuse or actual misuse of the Unpublished Price Sensitive Information.
- (4) All files containing confidential information/ Unpublished Price Sensitive Information of the Company and/ or its subsidiaries & associates shall be kept secure by the Insider.
- (5) All reasonable measures must be taken to ensure that Unpublished Price Sensitive Information is adequately secured while held by users and in course of communication. The following shall be observed as minimum prudent practice:
  - (a) Documents containing Unpublished Price Sensitive Information shall not be left unattended in a manner permitting access, reading or copying by unauthorized persons; persons working outside secure areas shall place such documents in closed storage whenever these are left unattended;
  - (b) Access to personal computers and laptops shall be restricted by use of personalized password and other measures to prevent unauthorised access;

- (c) Documents containing confidential information/ Unpublished Price Sensitive Information shall only be conveyed to persons who need such information in the ordinary course of business. Confidential information/ Unpublished

Price Sensitive Information by electronic transmission may only be conveyed

- (i) to the unique address of the addressee;
- (ii) through the official address and using the official communication facilities provided by the Company

(6) Chinese Walls:

“Chinese Walls” refer to arrangements that effectively prevent the use of Unpublished Price Sensitive Information in the possession of those on one side of the Chinese Wall from influencing the decisions or conduct of those on the other side of the Chinese Wall;

“Inside Areas” shall be those in which Designated Persons are likely to get access to Unpublished Price Sensitive Information during the course of their work assignments;

“Public Areas” shall be the areas other than the Inside Areas wherein there is a possibility of misuse of Unpublished Price Sensitive Information;

However, Designated Persons in these areas are subject to the general principles governing confidentiality and the handling and use of Unpublished Price Sensitive Information.

(7) Identification of Inside Areas and Public Areas :

To prevent the misuse of confidential information/ Unpublished Price Sensitive Information, the Company has established procedures and processes which separate/demarcate those areas of the Company which routinely have access to confidential information/ Unpublished Price Sensitive Information, considered “Inside Areas” from other departments providing support services, considered “Public Areas”.

The Designated Persons in the Inside Area shall not communicate any Unpublished Price Sensitive Information to any one in Public Area.

Even on a particular side of the Chinese Wall, Unpublished Price Sensitive Information shall not be shared among Designated Persons, except where such communication is in furtherance of legitimate purposes, performance of duties or discharge of legal obligations and is on a need-to-know basis.

In exceptional circumstances (i.e., in furtherance of legitimate purposes, performance of duties or discharge of legal obligations) Designated Persons from Public Areas may be brought “over the wall” and given confidential information/

Unpublished Price Sensitive Information strictly on “need-to-know basis” under intimation to the Compliance Officer.

The Directors and Compliance Officer shall be considered above the Chinese Wall.

(8) Crossing the Chinese Wall:

To complete or assist in a particular mandate or assignment of Inside Area of the Chinese Wall, assistance of Designated Person(s) in the Public Area may be required for discussion on or as a part of a team for such mandate or assignment. In such an instance, the Designated Person(s) in the Public Area would be considered as having “Crossed the Chinese Wall” and have come on the Inside Area of the Chinese Wall, only during the duration of the mandate / assignment. Approval of the head of the concerned business and the Compliance Officer must be obtained to Cross the Chinese Wall and such precautions taken, as may be stipulated. Compliance Officer will maintain the record of such approvals.

(9) Responsibilities post Crossing of the Wall:

While any Designated Person from the Public Area is in the Inside Area after having crossed the Chinese Wall, he/ she shall not carry out his normal activities in respect of the Company if there is any conflict perceived with the work relating to which he has crossed the Chinese Wall. Designated Persons shall be provided with only such information as is reasonably necessary and appropriate for him to accomplish the purpose for which the Chinese Wall is crossed from the Public Area to the Inside Area.

(10) Notwithstanding anything contained in this Code, Unpublished Price Sensitive Information may be communicated, provided, allowed access to or procured, in connection with a transaction only in the following instances which would:

- (a) entail an obligation to make an open offer under the Takeover Regulations where the Board is of the informed opinion that the proposed transaction is in the best interests of the Company; and
- (b) not attract the obligation to make an open offer under the Takeover Regulations but where the Board is of the informed opinion that the sharing of such information is in the best interests of the Company and the information that constitutes Unpublished Price Sensitive Information is disseminated to be made generally available at least two (2) Trading Days prior to the proposed transaction being effected in such form as the Board may determine to be adequate and fair to cover all relevant and material facts.

For the aforementioned purposes, the Board shall require the parties to execute agreements to contract confidentiality and non-disclosure obligations on the part of such parties and such parties shall keep information so received confidential, except for the purpose of sub-clauses (a) and (b) above, and shall not otherwise Trade in Securities of the Company when in possession of Unpublished Price Sensitive Information.

### **(III) Compliance Officer:**

- (a) The Compliance Officer shall report to the Board and in particular, shall provide reports to the chairman of the Audit Committee, if any, or to the chairman of the Board of Directors at least once in a year or at such frequency as may be stipulated by the Board of Directors.
- (b) The Compliance Officer shall be responsible for setting forth policies, procedures, monitoring adherence to the rules or issuing notifications for any modifications thereof for the preservation of “Unpublished Price Sensitive Information”, pre-clearing of request for Trading of the Designated Persons and their Immediate Relatives, monitoring of trades and implementation of the Code under the overall supervision of the Board of Directors.
- (c) The Compliance Officer shall place before the chairman of the Audit Committee, on a quarterly basis reports related to delayed submission or non-submission of the disclosures and any breach under this Code.
- (d) The Compliance Officer shall maintain a record of the Designated Persons and any changes therein.
- (e) The Compliance Officer shall oversee the maintenance of a structured digital database that contains the names of such persons or entities as the case may be (with whom Unpublished Price Sensitive Information is shared in accordance with this Code and the Insider Trading Regulations) along with the permanent account number or any other identifier authorized by law where permanent account number is not available. The Compliance Officer to ensure that such database must have adequate internal controls and checks such as time stamping and audit trails to ensure non-tampering of the database.

Provided that entry of information, not emanating from within the organisation, in structured digital database may be done not later than 2 calendar days from the receipt of such information.

- (f) The Compliance Officer shall review the trading plans to assess whether the plan would have any potential for violation of the Insider Trading Regulations and shall be entitled to seek such express undertakings as may be necessary to enable such assessment and to approve and monitor the implementation of the trading plan. Upon approval of the trading plan, the Compliance Officer shall notify the plan to the stock exchanges on which the Securities of the Company are listed.
- (g) The Compliance Officer shall assist all the Designated Persons in addressing any clarification regarding the Insider Trading Regulations and this Code

- (h) The Compliance Officer shall also be responsible for :
- (1) Opening, closing and re-opening of the Trading Window;
  - (2) Pre-clearing trades in Securities;
  - (3) Obtaining necessary declarations;
  - (4) Granting relaxations from strict application of this Code based on the written explanations (where the Insider Trading Regulations permit for providing such relaxations);
  - (5) Monitoring of trades from time to time;
  - (6) Reviewing and approving the trading plan; and
  - (7) Administration of this Code.
- (i) The Compliance Officer shall also oversee that the Company complies with the disclosure requirements in accordance with the principles of fair disclosure for purposes of code of practices and procedures for fair disclosure of Unpublished Price Sensitive Information enclosed as **Schedule A** to this Code.
- (j) In order to discharge his functions effectively, the Compliance Officer shall be adequately empowered and provided with adequate manpower and infrastructure to effectively discharge his function. In the performance of his duties, the Compliance Officer shall have access to all information and documents relating to the Securities of the Company.
- (k) The Compliance Officer shall act as the focal point for dealings with the Securities and Exchange Board of India in connection with all matters relating to the compliance and effective implementation of the Insider Trading Regulations and this Code.

#### **(IV) Trading Window**

All Designated Persons shall be subject to certain Trading restrictions, as enumerated below:

- (a) The Company has designated a trading window (“**Trading Window**”) being **the period during which transactions in the shares of the Company can be effected** by the Designated Persons (hereinafter referred to as ‘**Trading Window**’) for Trading in the Company’s Securities;
- (b) The time for commencement of closing of Trading Window shall be decided by the Compliance Officer in consultation with the Managing/Executive Director/Chief Executive Officer as the case may be and shall be intimated to all the Designated Persons;
- (c) The Trading Window shall remain **closed** from the date of notice given to the stock exchanges for convening the meeting of the Board of Directors to consider the following items:

- (i) financial results of the Company
- (ii) dividends (both interim and final)
- (iii) change in capital structure;
- (iv) mergers, de-mergers, acquisitions, delistings, disposals and expansion of business, award or termination of order/contracts not in the normal course of business and such other transactions;
- (v) Changes in key managerial personnel other than due to superannuation or end of term, and resignation of a Statutory Auditor or Secretarial Auditor
- (vi) change in rating(s), other than ESG rating(s);
- (vii) fund raising proposed to be undertaken;
- (viii) agreements, by whatever name called, which may impact the management or control of the company;
- (ix) fraud or defaults by the company, its promoter, director, key managerial personnel, or subsidiary or arrest of key managerial personnel, promoter or director of the company, whether occurred within India or abroad;
- (x) resolution plan/ restructuring or one time settlement in relation to loans/borrowings from banks/financial institutions;
- (xi) admission of winding-up petition filed by any party /creditors and admission of application by the Tribunal filed by the corporate applicant or financial creditors for initiation of corporate insolvency resolution process against the company as a corporate debtor, approval of resolution plan or rejection thereof under the Insolvency and Bankruptcy Code, 2016;
- (xii) initiation of forensic audit, by whatever name called, by the company or any other entity for detecting mis-statement in financials, misappropriation/ siphoning or diversion of funds and receipt of final forensic audit report;
- (xiii) action(s) initiated or orders passed within India or abroad, by any regulatory, statutory, enforcement authority or judicial body against the company or its directors, key managerial personnel, promoter or subsidiary, in relation to the company;
- (xiv) outcome of any litigation(s) or dispute(s) which may have an impact on the company;
- (xv) giving of guarantees or indemnity or becoming a surety, by whatever named called, for any third party, by the company not in the normal course of business;
- (xvi) granting, withdrawal, surrender, cancellation or suspension of key licenses or regulatory approvals
- (xvii) any other event which the Compliance Officer in consultation with the Managing/Executive Director/Chief Executive Officer as the case may be deem fit.

However, in respect of declaration of financial results, the closure of Trading Window shall commence from the end of the quarter in relation to which the financial results of the Company have to be declared.

Further, the gap between the clearance of accounts by the audit committee and the board meeting should be as narrow as possible and preferably on the same day to avoid leakage of material information.

- (d) The **Trading Window** shall be **opened 48 hours** after the information referred to in Clause (c) above is made public, unless otherwise intimated by the Compliance Officer taking into account various factors including the Unpublished Price Sensitive Information in question becoming Generally Available Information and being capable of assimilation by the market, which in any event shall not be earlier than 48 hours after the Unpublished Price Sensitive information becomes Generally Available Information.
- (e) The Designated Persons and their Immediate Relatives shall not trade in the Company's Securities during the period when the **Trading Window** is **closed**.
- (f) All the Designated Persons shall conduct all their dealings in the Securities of the Company only in a valid **Trading Window** and shall not undertake Trading when the Trading Window is **closed** or during any other period as may be specified by the Company from time to time.
- (g) In case of employee stock options ("**ESOPs**"), exercise of ESOPs (in respect of which the exercise price was pre-determined in accordance with applicable law) may be allowed in the period when the Trading window is closed. However, sale of shares allotted on exercise of ESOPs shall not be allowed when the Trading Window is closed.

The Trading Window shall also be applicable to persons having contractual or fiduciary relation with the Company which may be assisting or advising the Company including but not limited to the statutory auditors, internal auditors, tax auditors, secretarial Auditors or any other entity in such capacity from time to time may be identified by the Compliance Officer for compliance with the Trading Window restrictions.

Provided that, for unpublished price sensitive information not emanating from within the Company, trading window may not be closed.

#### **(V) Pre-Clearance of Trades:**

The Threshold Limit is a limit fixed by the Board of Directors beyond which any dealing in Securities by the Promoter, Directors, Key Managerial Personnel, Designated Persons and their Immediate Relatives shall require a pre-clearance by the Compliance Officer. Such limits shall be fixed by the Board of Directors in consultation with the Compliance Officer and will be notified by the Compliance Officer from time to time. The Threshold Limit as on the date of effect of this Code of Conduct is transaction value of ₹ 2 Lakhs in a calendar quarter (either in one transaction or in a series of transactions).

Promoter, Directors, Key Managerial Personnel and Designated Persons and their Immediate Relatives who intend to deal in the Securities of the Company beyond Threshold Limit in a calendar quarter should get the transaction(s) pre-cleared from the Compliance Officer. This is a mandatory requirement and one shall not apply for pre-clearance if in possession of Unpublished Price Sensitive Information even when the Trading Window is open. The following procedure shall be followed for pre-clearance:

- (a) an application in the prescribed form **Annexure 1** shall be made to the Compliance Officer indicating the estimated number of Securities of the Company that such person intends to deal in, and such other information as may be prescribed by the Company and should obtain the pre-clearance of the Compliance Officer;
- (b) The Managing Director/Executive Director/Chief Executive Officer as the case may be shall be responsible to approve the Trades of the Compliance Officer in the Securities of the Company
- (c) before the deal is executed, the Designated Persons or their Immediate Relatives (as the case may be) shall execute an undertaking in the prescribed form **Annexure 2** in favour of the Company incorporating inter-alia, the following clauses, as may be applicable:
  - (i) the concerned Designated Persons or their Immediate Relatives (as the case may be) do not have any access or has not received '**Unpublished Price Sensitive Information**' upto the date of signing of the undertaking;
  - (ii) in case the concerned Designated Persons or their Immediate Relatives have access to or receive '**Unpublished Price Sensitive Information**' after the signing of this undertaking but before the execution of the transaction, he/she shall inform the Compliance Officer of the change in his/her position and that he/she shall completely refrain from dealing in the Securities of the Company till such time such Unpublished Price Sensitive Information becomes Generally Available Information;
  - (iii) he/she has not contravened the Code as amended by the Company from time to time; and
  - (iv) he/she has made full and true disclosure in the matter.

In granting a pre-clearance, the Compliance Officer shall also have regard to whether any of the aforesaid declarations is reasonably capable of being rendered inaccurate.

- (d) No Designated Person or their Immediate Relative shall apply for pre-clearance of any proposed Trade if such Designated Person is in possession of Unpublished Price Sensitive Information.

## **(VI) Period for completing the transaction**

All Designated Persons of the Company and their Immediate Relatives who have sought pre-clearance shall execute their orders in respect of the Securities of the Company within seven (7) Trading Days after pre-clearance approval is received from the Compliance Officer of the Company. The date on which the order is executed shall be intimated to the Compliance Officer in the prescribed format. If the order is not executed within seven (7) trading days after the approval is given, the concerned Designated Person and his/ her Immediate Relative must get the proposed transaction pre-cleared again from the Compliance Officer of the Company.

All Designated Persons or their Immediate Relatives who having obtained pre-clearance for dealing in the securities of the Company have refrained from or been prevented from doing so within the period of 7 trading days shall provide reasons for the same to the Compliance Officer in the format prescribed within fifteen (15) days of the expiry of the validity period of the pre-clearance.

## **(VII) Holding Period**

All Designated Persons and their Immediate Relatives who buy or sell any number of shares of the Company shall not execute a contra trade i.e., sell or buy any number of shares during the next six (6) months following the prior transaction. The Compliance Officer may, however, grant relaxation from strict application of such restriction for reasons to be recorded in writing provided that such relaxation does not violate the Insider Trading Regulations. Should a contra trade be executed, inadvertently or otherwise, in violation of such a restriction, the profits from such trade shall be liable to be disgorged for remittance to the Securities and Exchange Board of India for credit to the Investor Protection and Education Fund administered by the Securities and Exchange Board of India under the Securities and Exchange Board of India Act

The aforementioned restriction shall not be applicable for the Trades undertaken pursuant to exercise of ESOPs.

### **Waiver of Minimum Holding Period:**

If the Promoter, Director or Key Managerial Personnel or Designated Person requires waiving the holding period, he or she should apply to the Compliance Officer for such waiver in the format annexed hereto as Annexure B. The waiver may be granted only in the case of personal emergency. The Compliance Officer shall with his recommendation refer the matter to the Managing Director / Executive Director/ CEO as the case may be for his direction before approving any waiver of the minimum holding period.

## **(VIII) Maintenance of Records of Disclosure**

The Compliance Officer shall maintain records of all the declarations in the appropriate forms given by the Designated Person for a minimum period of five (5) years

**(IX) Disclosure & reporting requirements for transactions in Securities:**

The disclosures to be made by any Designated Person shall include those relating to Trading by such person's Immediate Relatives and by any other person for whom such person takes Trading decisions.

The disclosures of trading in securities shall also include Trading in derivatives of Securities and the traded value of the derivatives shall be taken into account.

**(A) Initial Disclosures from Key Managerial Personnel, Directors' & Promoter:**

Every person on appointment as a key managerial personnel or a director of the Company or upon becoming a Promoter of the Company, member of the Promoter Group of the Company shall disclose his holding of securities of the Company as on the date of appointment or becoming a Promoter of the Company, member of the Promoter Group of the Company, to the Company within seven days of such appointment or becoming a Promoter in prescribed Annexure 3

**(B) Continual Disclosures from Key Managerial Personnel, Directors' & Promoter:**

- (1) Every Promoter of the Company, member of the Promoter Group of the Company, Designated Person, director of the Company shall disclose to the Company the number of Securities acquired or disposed of within two (2) Trading Days of such transaction if the value of the Securities traded, whether in one transaction or a series of transactions over any calendar quarter, aggregates to a traded value in excess of two lakh rupees (INR 2,00,000) in the format prescribed Annexure 4
- (2) The Company shall notify the particulars of such trading to the stock exchange on which the securities are listed within two (2) Trading Days of receipt of the disclosure or from becoming aware of such information in the format prescribed Annexure 5
- (3) Disclosure of the incremental transactions after any disclosure as above, shall be made when the transactions effected after the prior disclosure cross the threshold limit specified in the Insider Trading Regulations.

**(C) Disclosures by other connected persons**

The Company may also at its discretion require any other Connected Person or class of Connected Persons to make disclosures of holdings and Trading in securities of the Company in and at such frequency in order to monitor compliance with the Insider Trading Regulations.

(D) Other Disclosures from Designated Persons

Without prejudice to anything contained in this Code:

- (a) Every Designated Persons and director of the Company shall submit particulars of his Immediate Relatives & their holdings in Securities of the Company in the specified format ( **Form 1,2,3**) to the Compliance Officer as of the date of joining the Company within one month of the date of joining and shall also notify promptly any change therein;
- (b) The annual Statement of Holdings in Securities (**Form 1,2,3**) shall be prepared as of March 31st every year and shall be submitted on or before April 15 of every calendar year;
- (c) In the event of separation from the services of the Company, Designated Persons shall submit particulars of transaction in securities upto the date of separation and a statement of holding as of that date;
- (d) Reporting requirements applicable to Designated Persons/Directors in respect of holding and transactions in securities shall apply equally to Immediate Relatives and shall be the responsibility of the concerned employee;
- (e) Designated Persons shall be required to disclose names and permanent account number or any other identifier authorized by applicable law of the following persons to the Company on an annual basis and as and when the information changes:
  - (i) Immediate Relatives;
  - (ii) persons with whom such Designated Person(s) share a material financial relationship;
  - (iii) Phone, mobile/cell numbers which are used by them.

In addition, the names of educational institutions from which the Designated Persons have graduated and names of their past employers shall also be disclosed on a one time basis.

For the purpose of this Code, 'material financial relationship' shall mean a relationship in which one person is a recipient of any kind of payment such as by way of a loan or gift during the immediately preceding twelve (12) months, equivalent to at least twenty five (25%) percent of such payer's annual income but shall exclude relationships in which the payment is based on an arm's length transaction.

## **(X) Trading plans**

An Insider may formulate a Trading Plan and present it to the Compliance Officer for approval and public disclosure pursuant to which trades may be carried out on his behalf in accordance with such Trading Plan.

Such Trading Plan shall:

- (a) not entail commencement of Trading on behalf of the Insider earlier than one hundred and twenty calendar days from the public disclosure of the plan;
- (b) not entail overlap of any period for which another trading plan is already in existence;
- (c) set out following parameters for each trade to be executed:
  - (i) either the value of trade to be effected or the number of securities to be traded;
  - (ii) nature of the trade;
  - (iii) either specific date or time period not exceeding five consecutive trading days;
  - (iv) price limit, that is an upper price limit for a buy trade and a lower price limit for a sell trade, subject to the range as specified below:
    - for a buy trade: the upper price limit shall be between the closing price on the day before submission of the trading plan and upto twenty per cent higher than such closing price;
    - for a sell trade: the lower price limit shall be between the closing price on the day before submission of the trading plan and upto twenty per cent lower than such closing price.

Explanation:

- (i) While the parameters in sub-clauses (i), (ii) and (iii) shall be mandatorily mentioned for each trade, the parameter in sub-clause (iv) shall be optional.
- (ii) The price limit in sub-clause (iv) shall be rounded off to the nearest numeral.
- (iii) Insider may make adjustments, with the approval of the compliance officer, in the number of securities and price limit in the event of corporate actions related to bonus issue and stock split occurring after the approval of trading plan and the same shall be notified on the stock exchanges on which securities are listed

## **(XI) Amendment**

Any amendments to the Code shall be approved by the Board of Directors and shall be promptly intimated to the stock exchanges where the Securities of the Company are listed as applicable under the Insider Trading Regulations.

## **(XII) Penalty**

- (a) Any Designated Person/Director who Trades in Securities or communicates any Unpublished Price Sensitive Information or counsels any person Trading in Securities, in contravention of this Code shall be penalised and appropriate action may be taken by the Company.

- (b) Employees/Directors of the Company who violate the Code of Conduct may also be subject to disciplinary action by the Company, which may include wage freeze, suspension, recovery, claw-back etc.
- (c) Whenever a violation of the Insider Trading Regulations is identified, the Company shall inform the Board promptly.

**(XIII) Clarifications**

For all queries concerning the Code, the Board of Directors, Employees and Insiders may please contact the Compliance Officer.

**(XIV) Corporate Disclosure Practices**

The Company has formulated a code of practices and procedures for fair disclosure of Unpublished Price Sensitive Information (“**Fair Disclosure Policy**”) that it would follow in order to adhere to each of the principles set out in the Insider Trading Regulations. The same is enclosed at **Schedule A**.

**(XV) Institutional Mechanism for prevention of Insider Trading**

In addition to the Code and the Fair Disclosure Policy, the Company has also adopted certain internal controls to ensure compliance with the Insider Trading Regulations. Such internal controls have been set out at **Schedule B**.

## **SCHEDULE A**

*[See sub-regulation (1) of regulation 8]*

### **Principles of Fair Disclosure for purposes of Code of Practices and Procedures for Fair Disclosure of Unpublished Price Sensitive Information (“Fair Disclosure Policy”)**

- (1) The Company shall promptly disclose to the public all Unpublished Price Sensitive Information that would impact price discovery no sooner than credible and concrete information comes into being in order to make such information generally available.
- (2) The Company shall follow uniform and universal dissemination of Unpublished Price Sensitive Information to avoid selective disclosure.
- (3) The Compliance Officer of the Company shall act as a Chief Investor Relations Officer to deal with the dissemination of information and disclosure of Unpublished Price Sensitive Information.
- (4) The Company shall ensure prompt disclosure of UPSI, in the event of any UPSI getting disclosed selectively, inadvertently or otherwise to make such information generally available by publishing the same on its website [www.itnlindia.com](http://www.itnlindia.com).
- (5) The Company shall make appropriate and fair response to queries on news reports and requests for verification of market rumours by regulatory authorities.
- (6) The Company shall ensure that information shared with analysts and research personnel is not Unpublished Price Sensitive Information.
- (7) The Company shall develop best practices to make transcripts or records of proceedings of meetings with analysts and other investor relations conferences on the official website to ensure official confirmation and documentation of disclosures made.
- (8) The Company shall handle all Unpublished Price Sensitive Information on a need-to-know basis.
- (9) For the purpose of this Fair Disclosure Policy, among others, the following purposes shall qualify as “legitimate purpose”
  - (a) sharing of Unpublished Price Sensitive Information in the ordinary course of business
    - (i) partners;
    - (ii) collaborators;
    - (iii) lenders;
    - (iv) customers;
    - (v) suppliers;
    - (vi) merchant bankers;
    - (vii) legal advisors;
    - (viii) auditors; and
    - (ix) insolvency professionals; or other advisors or consultants.

- (b) sharing of Unpublished Price Sensitive Information with the Promoter(s) for genuine business reasons such as the Company entering into strategic transactions including acquisitions, mergers, divestments, obtaining of financing by the Company.
  - (c) Sharing of Unpublished Price Sensitive Information for undertaking legitimate transactions in furtherance of:
    - (i) a corporate purpose;
    - (ii) discharge of a fiduciary duty;
    - (iii) public interest; and
    - (iv) the interest of a body of public shareholders or stakeholders in a company
- (10) The sharing of Unpublished Price Sensitive Information set out in this clause 9 should not be carried out to evade or circumvent the prohibitions of the Insider Trading Regulations.
- (11) Any person in receipt of Unpublished Price Sensitive Information in furtherance of legitimate purposes, performance of duties or discharge of legal obligations (provided such Unpublished Price Sensitive Information has been shared on a “need to know basis”) will also qualify as an Insider. The Compliance Officer will provide due notice to such persons to maintain confidentiality of such Unpublished Price Sensitive Information or by way of entering into requisite confidentiality agreement or non disclosure agreement (As deemed fit by the Compliance Officer) in accordance with the Insider Trading Regulations. The Compliance Officer to further ensure that such persons are made aware of the duties and responsibilities attached to the receipt of Unpublished price Sensitive Information, and the liability that is attached to the misuse or unwarranted use of such information.

## **SCHEDULE B**

*[See sub-regulation (2) of regulation 9A]*

### **Adequate and effective system of internal controls to ensure compliance with Insider Trading Regulations**

The internal controls adopted by the Company are as follows:

- (a) All employees who have access to Unpublished Price Sensitive Information have been identified as Designated Persons and all such employees who will get access to Unpublished Price Sensitive Information will be identified as Designated Persons;
- (b) All the Unpublished Price Sensitive Information shall be identified by the Compliance Officer (individually or in consultation with the appropriate designation holder) from time to time and its confidentiality shall be maintained in accordance with the Insider Trading Regulations including by way of (i) entering into non-disclosure agreements; (ii) entering into confidentiality agreements; (iii) serving notice on the recipient of such Unpublished Price Sensitive Information to maintain confidentiality of the Unpublished Price Sensitive Information;
- (c) adequate restrictions have been placed on communication or procurement of Unpublished Price Sensitive Information (including by way of this Code) in accordance with the Insider Trading Regulations;
- (d) maintenance of a list of employees of the Company and other persons with whom Unpublished Price Sensitive Information is shared, from time to time;
- (e) to enter into confidentiality agreements with employees of the Company and other persons with whom Unpublished Price Sensitive Information is shared, from time to time or to serve a notice to all such employees of the Company and such persons stating maintenance of confidentiality with respect to the Unpublished Price Sensitive Information;
- (f) to ensure compliance with all the provisions of the Insider Trading Regulations;
- (g) undertake periodic process review to evaluate effectiveness of the internal controls.

## **Annexure 1**

### **SPECIMEN OF APPLICATION FOR OBTAINING PRE - CLEARANCE**

Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations,  
2015 [Under Clause 7 of Schedule B of Company's Code of Conduct to Regulate Insider Trading  
and Code of

Fair Disclosure (Code)]

To  
The Compliance Officer  
IL&FS Transportation Networks  
Limited The IL&FS Financial Centre,  
Plot No. C-22, G- Block, Bandra-Kurla  
Complex, Bandra (East), Mumbai 400 051

### **APPLICATION FOR PRE-CLEARANCE**

As on date I /my immediate relative Mr./Ms. \_\_\_\_\_ am/is holding \_\_\_\_\_  
shares in your Company, under Folio No./ DP ID- Client ID \_\_\_\_\_ I/my immediate  
relative am/is desirous of trading (buying / selling / dealing/pledging/revocation of  
pledge/subscribing) \_\_\_\_\_ Shares of the Company. I seek your approval for the  
same under Schedule - B of the Company's Code.

I hereby state that--

- (a) I do not have access or has not received any price sensitive information as defined in the Code that has not become public, upto the time of signing this undertaking.
- (b) In the event that I have access to or receive any unpublished price sensitive information as defined in the code, after the signing of this undertaking but before executing the transaction, I shall inform the Compliance Officer of the change in my position and that I / my immediate relatives would completely refrain from trading in the securities of the company until such information becomes public;
- (c) I and my immediate relatives have not contravened the provisions of the Code as notified by the company from time to time.
- (d) I have made full and true disclosure in the matter.

Name

Employee

No.

Signature

Date

**FORMAT OF UNDERTAKING TO BE ACCOMPANIED WITH THE**  
**APPLICATION FOR PRE-CLEARANCE**

**UNDERTAKING**

To,  
IL&FS Transportation Networks Limited  
Plot no. C-22, G- Block, Bandra- Kurla Complex,  
Bandra (East), Mumbai 400 051

I, Mr./Ms.\_\_\_\_\_, resident of\_\_\_\_\_, hereby declare that I am Director/Officer or Employee/ Designated Person/ Dependent or Immediate Relative of Designated Person of\_\_\_\_\_Ltd.

I further declare that I am not in possession of or otherwise privy to any Unpublished Price Sensitive Information (as defined in the Company's Code of Conduct to Regulate, Monitor and Report Trading in Securities by Designated Persons ("Code")) up to the time of signing this Undertaking.

In case I have access to or I receive any Unpublished Price Sensitive Information after signing this Undertaking but before execution of the transaction, I shall inform the Compliance Officer of the change in my position and I would ensure that I or my Dependents/ Immediate Relatives completely refrain from Trading in the Securities of the Company till the time such Unpublished Price Sensitive Information becomes Generally Available Information.

I declare that I have not contravened the Code as notified by the Company from time to time.

I undertake to submit the necessary report within four (4) days of execution of the transaction/a 'Nil' report if the transaction is not undertaken.

I am aware that, I shall be liable to face penal consequences as set forth in the Code including disciplinary action under the Code of the Company, in case the above declarations are found to be misleading or incorrect at any time.

I declare that I have made full and true disclosure in the matter.

\_\_\_\_\_  
(Signature of the Applicant)

Date:

**FORMAT FOR DISCLOSURE OF TRADING  
UNDER PRE-CLEARANCE**  
**[To be submitted within two (2) working days of trading in the  
Securities of the Company]**

**The Compliance Officer**

IL&FS Transportation Networks Limited  
Plot no. C-22, G- Block, Bandra- Kurla Complex,  
Bandra (East), Mumbai 400 051

**Dear Sir,**

**DETAILS OF TRADING**

**Ref:** Your Approval Letter No.\_\_\_\_dated\_\_\_\_ \_

I hereby inform you that I/ my (Name of the immediate relative) have not traded any shares of the Company under the pre-clearance approval referred above

OR

have traded shares of the Company under the pre-clearance approval referred above, as per the details given below:

Date	Nature of Trade	No. of Shares	DP ID/ Client ID

**Thanking you,**

**Yours sincerely,**  
Signature Name :  
Employee No.  
Date :

**SEBI (Prohibition of Insider Trading) Regulations, 2015**  
**[Regulation 7 (1) (b) read with Regulation 6 (2) – Disclosure on becoming a**  
**director/ KMP/ Promoter]**

Name of the company: \_\_\_\_\_

ISIN of the company: \_\_\_\_\_

**Details of Securities held on appointment of Key Managerial Personnel (KMP) or Director or upon becoming a Promoter of a listed company and other such persons as mentioned in Regulation 6(2)**

Name, PAN, CIN/DIN & addresses with contact Nos.	Category of Person (Promoters/ KMP / Directors/immediate relative to/others etc)	Date of appointment of Director/ KMP/ date of becoming promoter	Securities held at the time of becoming Promoter/ appointment of Director/ KMP		% of Shareholding
			Type of security (For eg. – Shares.	No.	
1	2	3	4	5	6

**Note:** “Securities” shall have the meaning as defined under regulation 2(1) (i) of SEBI (Prohibition of Insider Trading) Regulations, 2015.

**Details of Open Interest (OI) in derivatives of the company held on appointment of Key Managerial Personnel (KMP) or Director or upon becoming a Promoter of a listed company and other such persons as mentioned in Regulation 6(2).**

Open Interest of the Future contracts held at the time of becoming Promoter/ appointment of Director/ KMP			Open Interest of the Option Contracts held at the time of becoming Promoter/ appointment of Director/ KMP		
Contract Specifications	Number of units (contracts	Notional value in Rupee terms	Contract Specifications	Number of units (contracts	Notional value in Rupee terms
7	8	9	10	11	12

**Note:** In case of Options, notional value shall be calculated based on premium plus strike price of options

Name &  
Signature:  
Designation:  
Date:  
Place  
:

## ANNEXURE 4

### **SEBI (Prohibition of Insider Trading) Regulations, 2015 [Regulation 7 (2) read with Regulation 6(2) – Continual disclosure]**

Name of the company: \_\_\_\_\_

ISIN of the company: \_\_\_\_\_

#### **Details of change in holding of Securities of Promoter, Employee or Director of a listed company and other such persons as mentioned in Regulation 6(2).**

Name, PAN, CIN/ DIN, & address with contact Nos.	Category of Person (Promoters/ KMPs/ Directors/ immediate relatives to/ others)	Securities held prior to acquisition/disposal		Securities acquired/Disposed				Securities held post acquisition/disposal		Date of allotment advice/acquisition of shares/securities		Date of intimation to company	Mode of acquisition / disposal (on market/public/ rights/ preferential Offer / off market/ Inter-se transfer, ESOPs)
		Type of security (For eg. – Shares, Warrants, Convertible Debentures etc.)	No. and % of shareholding	Type of security (For eg. – Shares, Warrants, Convertible Debentures etc.)	No.	Value	Transaction Type (Buy / Sale/ Pledge / Revocation)	Type of security (For eg. – Shares, Warrants, Convertible Debentures etc.)	No. and % of shareholding	From	To		
1	2	3	4	5	6	7	8	9	10	11	12	13	14

**Note:** “Securities” shall have the meaning as defined under regulation 2(1) (i) of SEBI (Prohibition of Insider Trading) Regulations, 2015.

#### **Details of trading in derivatives of the Company by Promoter, designated person or Director of a listed company and other such persons as mentioned in Regulation 6(2)**

Trading in derivatives (Specify type of contract, Futures or Options etc)							Exchange on which the trade was executed
Type of Contract	Contract specifications	Buy		Sell			
		Notional Value	Number of units (contracts * lot size)	Notional Value	Number of units (contracts * lot size)		
15	16	17	18	19	20		21

**Note:** In case of Options, notional value shall be calculated based on premium plus strike price of options.

**Name & Signature:**

**Designation:**

**Date**

**SEBI(Prohibition of Insider Trading) Regulations, 2015**  
**Regulation 7(3)-Trading by Other connected persons as**  
**identified by the company**

Company

Name

Company

ISIN

Details of trading in securities by other connected persons as identified by the company

Name, PAN, CIN / DIN & address with contact nos. of other connected persons as identified by the company		1	
Connect ion with company		2	
Securities held prior to acquisition/disposal	Type of security {For eg. - Shares, Warrants, Convertible Debentures etc.)	3	
	No. and % of shareholding	4	
Securities acquired/Disposed	Type of security (For eg. - Shares, Warrants, Convertible Debentures etc.)	5	
	No.	6	
	Value	7	
	Transaction Type (Buy/Sale/Pledge/Revoke/Invoke)	8	
Securities held post acquisition/dispos	Type of security (For eg.-Shares, Warrants, Convertible Debentures etc.)	9	
	No. and % of shareholding	10	
Date of allotment advice/acquisition of shares/ sale of shares	From	11	
	To	12	
Date of intimation to company		13	
Mode of acquisition/disposal (on market/public rights/preferential offer/off market/Inter-se transfer, ESOPs etc.)		14	

Note: "Securities" shall have the meaning as defined under regulation 2 {1} {i) of SEBI (Prohibition of Insider Trading) Regulations, 2015.

Trading in derivatives (specify type of contract, Futures or Options etc)	Type of contract		15	
	Contract specifications		16	
	Buy	Notional Value	17	
		Number of units(contracts*lot		
	Sell	Notional Value	19	
		Number of units		
Exchange on which the trade was executed			21	

Note: In case of Options, notional value shall be calculated based on Premium plus strike price of options

Name:/Signature:

**Form- 1**

From:

Name : \_\_\_\_\_

Address: \_\_\_\_\_

Designation: \_\_\_\_\_

Emp. Code: \_\_\_\_\_

Date: \_\_\_\_\_

To,

The Compliance Officer,  
IL&FS Transportation Networks  
Limited The IL&FS Financial Centre,  
Plot No. C-22, G- Block, Bandra-Kurla  
Complex, Bandra (East), Mumbai 400 051

Dear Sir,

Sub: One Time disclosure under Clause 14 of Schedule B of SEBI (Prohibition of Insider Trading) Regulations, 2015 read with SEBI (Prohibition of Insider trading) (Amendment) Regulations, 2018.

I, ..... S/o. ....aged about .....years, hereby give below

th

e details of the Educational Institutions from where I have graduated and details of my past employers’:

1 .Educational Institution details

Sl. No	Qualification	Name of the Educational Institution	Year of passing

2. Past Employer details:

Sl. No	Name of the Company	Address of the Employer	Period of employment	
			From	To

I hereby declare that the information provided herein above are true to the best of my knowledge. Yours faithfully

\_\_\_\_\_

(Name of the Employee)

**Form 2**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Designation: \_\_\_\_\_

Emp Code: \_\_\_\_\_

Date: \_\_\_\_\_

To,  
The Compliance Officer,  
IL&FS Transportation Networks  
limited The IL&FS Financial Centre,  
Plot No. C-22, G- Block, Bandra-Kurla  
Complex, Bandra (East), Mumbai 400 051

Dear Sir,

Sub: Annual Disclosure under Clause 14 of the Schedule B of SEBI (Prohibition of Insider Trading) Regulations 2015 read with the SEBI (Prohibition of insider trading) (Amendment), Regulations, 2018

I, .....S/o, .....aged about .....yrs,  
hereby provide the following information:

My Permanent Account No: \_\_\_\_\_

Phone No: \_\_\_\_\_

Mobile Number (s): \_\_\_\_\_

Disclosure of details of immediate Relatives:

Sr. No	Name of the Relative	Relationship	PAN No.	Phone No	Mobile Nos.
1.					
2.					

Note: Immediate Relative means your spouse and includes your parents, siblings, and children or of your spouse, any of whom is either dependent financially on you or consults you in taking the decisions relating to trading in securities.

Details of the persons with whom I share material financial relationship:

Sr. No	Name of the Person	PAN	Phone No	Mobile Nos.

Note: Material Financial Relationship means – Persons with whom you share a material financial relationship-one person is a recipient of loan/gift amounting to not less than 25% of annual income during the preceding 12 months, excluding arms' length transactions.

I hereby declare that the information provided herein above are true to the best of my knowledge. I also undertake to provide this disclosure whenever there is a change in the information provided herein above.

Yours faithfully

\_\_\_\_\_  
(Name of the Employee)

**Form 3**

**ANNUAL**  
**DISCLOSURE**

To,  
The Compliance Officer  
IL&FS Transportation Networks Limited  
Plot no. C-22, G- Block, Bandra-Kurla  
Complex, Bandra (East), Mumbai 400 051

I. Details of Shares held by Director / Officer or employee / Designated Persons

<i>Name</i>	<i>Designation / Department</i>	<i>No. of Shares held on 2018</i>	<i>No. of Share s during the year</i>	<i>No. of Shares sold year</i>	<i>No. of Shares held as at 31st</i>	<i>DP ID / Client ID</i>

II. Details of Shares held by the dependent family members/ Immediate Relatives of the Designated persons mentioned at I. above (as applicable)

<i>Name of the Dependent family Immediate Relative</i>	<i>Relationship</i>	<i>No. of Shares held on 2018</i>	<i>No. of Share s during the year</i>	<i>No. of Shares sold year</i>	<i>No. of Shares held as at 31st</i>	<i>DP ID / Client ID</i>

I/We further declare that the above disclosure is true and correct and is in accordance with the previous disclosures given to the Company

Yours faithfully

\_\_\_\_\_

(Name of the Employee)

Place:

Date: